

DEPARTMENT OF ALCOHOL AND DRUG PROGRAMS

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DATE: November 1, 2004

TO: Director's Advisory Council
Other Interested Agencies

FROM: Kathryn Frost, Contract Manager

SUBJECT: Request for Proposal Notification

The following Request for Proposal (RFP) has recently been issued by the Department:

ADP-RFP-04-8, TREATMENT/RECOVERY TECHNICAL ASSISTANCE AND TRAINING FOR THE OLDER ADULT POPULATION

Contractor to provide technical assistance and training to the alcohol and other drug (AOD) prevention, treatment, and recovery field. The technical assistance and training will focus on reducing barriers to, and assuring the quality of, AOD prevention, treatment, and recovery program services for California's older adult population.

Contractor will be required to provide 276 days of technical assistance during each 12-month period, with the possibility of renewal for two additional 12-month contract periods. Contractor should have knowledge of and experience in the AOD treatment/recovery field, determining the needs of the older adult population, coordinating statewide training, performing needs assessments, conducting evaluations, and providing marketing services.

Bids may not exceed \$199,444 for each project year. Funding for the second and third years is at the Department's discretion and contingent upon the availability of funds.

Bidder must be a NON-PROFIT organization.

Bid Proposal Due Date: December 2, 2004

To receive a copy of a bid package on the above RFP, do one of the following:

- ❖ E-mail your request to KFROST@ADP.STATE.CA.US; or,
- ❖ FAX your request to (916) 324-5105; or,
- ❖ If you are unable to do one of the above, you may leave a voice mail message at (916) 322-3060.

Please feel free to share this letter with anyone whom you believe might be interested.